



## **SYNERGY VISUAL WORKSHOP**

### **RECEIVING INSPECTION**

#### **WORKSHOP TOPIC:**

Receive purchase order into an inspection location to quarantine incoming parts for inspection.

#### **WHY USE:**

Receiving Inspection will identify purchased parts requiring inspection prior to release to the shop floor or stock location. Control, contain and disposition incoming receipts.

#### **WORKSHOP DESCRIPTION:**

During this session, the attendees will learn how to set up purchased parts to require inspection, view the receiving inspection window, release, return or partially release/return product. Your instructor will spend 30-40 minutes reviewing the training material. The remaining time will be dedicated to the execution of receipt of parts and disposition in the receiving inspection window.

#### **WHO SHOULD ATTEND:**

Quality, Supply Chain, and Production Planning staff will benefit from this training.

#### **LEARNING OBJECTIVES:**

Upon completion of this workshop attendees should be able to set up parts and act on receipts in the receiving inspection window.

#### **WORKSHOP PREREQUISITE:**

This is a hands-on workshop. Attendees should have working knowledge of the VISUAL ERP system. Attendees must also have security rights and access to a recent copy of a restored test database.

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